# Privacy policy

Maxima Legal strives to protect the personal data of all visitors to our site. Please read the policy below to understand how your personal data will be processed.

## What are you directing?

You can visit our website without informing us about who you are or hiding any information about yourself. However, in various cases, through the forms on our website (for example, on the "Contacts" page or when registering for our events), we offer you or ask you to provide your contact details and other information about you or your organization, or send us emails that, of course, also identify you.

Please note that Maxima Legal does not use identification files on its website.

## How do we process such information?

The personal data transmitted through this website will be used for the purposes specified in the relevant part of the website and for other purposes to which you provide your consent.

In each case, the purpose for which you are asked to provide information is clear and understandable. We will not use your information for purposes that are unclear at the time you provide your data, we will not disclose it outside of Maxima Legal, except for service providers acting on our behalf or otherwise in a very limited number of cases, for example, with your consent or when we are required to do so by law.

We acknowledge that the information you provide may be confidential. The firm will keep your information confidential and protect it in accordance with the firm's usual procedures and all applicable laws.

We assure you that Maxima Legal complies with all appropriate technical and organizational security measures to protect the security of your personal data from loss, misuse, unauthorized access, disclosure or modification.

#### Transfer of information abroad

For the above purposes, we may transfer your information abroad to our affiliates or service providers involved in the project. Some of the affiliates and service providers are located in countries where data protection legislation is not as developed as European legislation.

However, when processing your data, we will make every effort to ensure data protection at a level similar to the USA one, or we will bind our colleagues with strict obligations to protect your personal data.

#### IDENTIFICATION FILES LEFT ON THE CLIENT SYSTEM

Our website uses identification files. Identification files are small text files placed on your computer by the sites you visit. Identification files help this site to work and provide information about how users interact with our resource. We use this information to improve the operation of our website. Identification files allow us to distinguish you from other users of our site. This helps us to share the best experience with you, and also allows some parts of our site to function correctly. To see which identification files were installed and find out how to delete them, visit the website www.allaboutcookies.org.

The identification files we use help us to obtain anonymous aggregate technical information. Mainly, this way we can make sure that the search on the site is carried out without difficulties, the most interesting materials for visitors are easy to find, and in general improve the operation of our site and our presentation of services. The information we collect during this process does not identify you as an individual. We do not seek to identify specific visitors if they have not provided their contact details voluntarily through one of the forms on the site.

By using the Maxima Legal website, you consent to the placement of identification files of these types on your device.

When you accessed this site, our identification files were sent to your Internet browser and stored on your computer. If you want to delete them, you can do so through your browser settings, but keep in mind that this may affect your ability to use this site and other sites. The method of deleting identification files differs depending on the browser. You should consult the Help menu on your Internet browser for full instructions.